

METHODIST COMMUNITY WORKER

Job Title: Methodist Community Worker
Lay Employee in: Tamworth and Lichfield Circuit
Employed by: Tamworth and Lichfield Circuit
Location: To fulfil the requirements of this role frequent travel across the area will be necessary therefore it is anticipated the successful applicant will live within a commutable distance to Tamworth or be willing to relocate.

Salary: £27,300 per annum with enrolment into the Circuit's workplace pension scheme.

Hours of work: 37.5 hours per week worked flexibly in agreement with the Line Manager.

Contract length: 36 months

Responsible to: The Methodist Community Worker will be responsible to the Tamworth and Lichfield Circuit Meeting through the Line Manager, who in this instance will be the Superintendent Minister, or any other post holder that may be notified to them from time to time.

Key relationships: Superintendent Minister
Circuit Staff
Church members
Community around Tamworth
Ecumenical colleagues

Occupational Requirement: In accordance with the Equality Act 2010 it is an occupational requirement that the successful applicant is a committed Christian.
The right to live and work in the UK is an essential requirement of this role.

Purpose of role: In line with the Circuit Mission Action Plan the role is to work with others in sharing the Gospel of Jesus Christ within the Tamworth area.

DUTIES AND RESPONSIBILITIES: It is envisaged that the post will develop and evolve with the successful candidate, considering their skills, gifts, and calling, whilst working closely with the Circuit staff, the Methodist stewards and members, ecumenical partners, and various groups of people within the Tamworth area. The initial main duties to include:

Being alongside the church members of St Andrew's Methodist church, encouraging and enabling them to discern and develop new outreach opportunities within the surrounding communities of Tamworth, whilst supporting them in their existing activities, which include hosting a weekly Foodbank with a Place of Welcome, and Messy Church.

Building on existing ecumenical relationships in Leyfields, and elsewhere in Tamworth, to enable joint projects and shared working.

In Tamworth town centre, to partner with the existing Ecumenical Chaplaincy Team based at St Editha's to explore effective ways of sharing God's love, particularly reaching the marginalised.

Re-establishing connections with local schools particularly delivering “Open the Book” (a programme of themed dramatized bible storytelling to primary schools). This will involve energising and training a local volunteer team, who will support the post holder in delivering the sessions.

To fulfil these duties the successful candidate will:

- Use IT and social media to work collaboratively with colleagues, to communicate about outreach events.
- Undergo all appropriate training as agreed with line manager.
- Work with other members of the Methodist team in the circuit to build good ecumenical relationships.
- Liaise with the Circuit Safeguarding Officer and Circuit Administrator, to oversee the safe recruitment and management of volunteers.
- Work in partnership with the Circuit Administrator to ensure appropriate policies and procedures are in place.

Being a Methodist local preacher, or the equivalent in another denomination, would be advantageous but not essential.

Any other duties and responsibilities, identified by your Line Manager as are within your capabilities and level of responsibility, in order to meet the needs of the Methodist Community Worker role, to include occasional engagement with the other Methodist Churches in the Tamworth area: Hopwas and St Martin's Stonydelph.

Terms and Conditions:

Terms of appointment: This is a 36 month contract.

The salary/rate of pay will be: £27,300 per annum.

Normal working pattern: 37.5 hours per week to be worked flexibly in agreement with your Line Manager, including some evenings and weekends. Actual days, start and finish times will be variable in accordance with the needs of the Employer. The days of the week on which you may be required to work are Monday to Sunday. You will not be expected to work on more than five days in a calendar week.

All reasonable expenses will be reimbursed.

There is a contributory pension scheme to which eligible lay employees will be auto-enrolled. Lay employees who do not meet the auto-enrolment criteria are eligible to join the scheme subject to certain provisions.

Annual Leave: 28 days annual leave entitlement per year including Public Holidays.

Appointment will be subject to a satisfactory Enhanced Disclosure & Barring Service (DBS) disclosure and completion of The Methodist Church Advanced Safeguarding Module.

Appointment will be subject to satisfactory references.

Appointment will be subject to the satisfactory completion of a 6-month probationary period.

Opportunities for study and for training will be provided in agreement with your Line Manager.

Management:

The Lay Employee will have a Management/Support Team and Line Manager whose responsibilities will be to:

Be familiar with the work of the Lay Employee.

Act as a “sounding board” to the Lay Employee.

Assist in determining priorities for the work.

Monitor and evaluate progress with the Lay Employee on a regular basis (meetings will take place monthly during the probationary period and quarterly thereafter).

Ensure good communications between all the ‘stakeholders’ (volunteers, groups and networks) involved.