



Principal Officer: Ecumenical Development and Relations – Person Specification.

(E = Essential D = Desirable)

Education and Training

- Degree in Theology E
- Relevant Post-graduate Qualification D
- Evidence of ongoing relevant training E

Experience

- Wide ecumenical experience E
- Extensive experience of working ecumenically at a local & intermediate level and engaging with ecumenical stakeholders at a national level E
- Skilled at building rapport, developing relationships with integrity at all levels, both internal and external E
- To be able to inspire ecumenical bodies and leaders at a local and intermediate (county) level E
- Experience of organizing and facilitating ecumenical events and conference programmes, including experience of developing relevant programme content E
- Ability to problem solve and a 'can do' attitude with skills to be able to handle sensitive situations with wisdom and tact E
- To be a team player and able to delegate effectively and enjoy diversity E
- Ability to organize and prioritise work and demonstrate initiative and determination E

Knowledge and Skills

- Knowledge and understanding of the breadth of the ecumenical family E
- Skilled in being able to develop and adapt resources for ecumenical bodies and leaders at a local and intermediate and national level E
- Knowledge and skills to be able to advise and resource ecumenical leaders at a intermediate level, sharing with them good practice E
- IT competent in all aspects of Office 365, including cloud-based data sharing or capacity to learn E

Personal Qualities or Aptitudes

- Mature Christian Faith. An active member in good standing of a member church of CTE / CTBI E
- Spiritual Maturity, a person of prayer, shaped by ecumenical experiences E
- Valuing difference, non-discriminatory, non-judgmental, non-exploitative, person-centred approach E
- Self-motivated E

Other Requirements

- Able to work from home, lone work and be flexible with hours including some evenings and weekends, willingness to travel and be away overnight E