



Application Process

1. After the advertised deadline date, all application forms will be processed. Late application forms will not be considered.
2. The first page of the application form will be detached and used for monitoring purposes only. This will also apply to the equality and diversity monitoring form, should you choose to submit this.
3. Shortlisted applicants will be notified of interview times and the format of the interview.
4. Unsuccessful applicants will be contacted according to the volume of applications. If you have not heard by 1 June 2022, please assume your application has been unsuccessful.
5. Once interviews have taken place, applicants will be contacted and told of the outcome by phone/letter and a provisional job offer will be made to the successful applicant, subject to satisfactory references.
6. We anticipate the successful applicant will start on 1 September 2022.

NB Please note that shortlisted applicants must bring with them their proof of eligibility to work in the United Kingdom at the point of interview. This is most commonly a UK Passport, but more information can be found at <https://www.gov.uk/check-job-applicant-right-to-work>